

**MINUTES OF MEETINGS OF MAINTENANCE COMMITTEE
2022**



SIBAR INSTITUTE OF DENTAL SCIENCES

RECOGNISED BY GOVERNMENT OF INDIA & DENTAL COUNCIL OF INDIA

No. V-12017/42/2000-PMS (DE)

AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 6th December 2022 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received from the AASANA Mobile Application and discussed regarding the pending problems and instructed the respective in-charges to follow up and complete the task at the earliest. In the meeting the major complaints received from various departments were also reviewed and forwarded to the respective in-charges.

The major complaints received were:

- B Class Melag Autoclave in the Department of Oral & Maxillofacial Department is malfunctioning as the sterilizer won't reach the temperature set point.
- The complaints regarding the hostel are also discussed and advised the respective in-charges to follow up at the earliest regarding the Corridor tile work repair in boy's hostel.


Dr. L. KRISHNA PRASAD
DEAN

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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	LEAVE
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the chairman

Dr. L. KRISHNA PRASAD
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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 2nd September 2022 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 2nd September 2022:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section
- 4) Discussion on IT infrastructure section- Computer hardware, software, internet etc.

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. Krishna Mohan, Chairman, Maintenance Committee.


The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received from the ASANA Mobile Application and discussed regarding the pending problems and instructed the respective in-charges to follow up and complete the task.

In the meeting the major complaints received from various departments were also reviewed and forwarded to the respective in-charges.

The major complaints received were:

- Ceramic furnace in the department of prosthodontics lab is not working.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	LEAVE
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 8th June 2022 at 2.00 Pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 8th June 2022:

- 1) Discussion on Electrical section – All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section
- 3) Discussion on IT infrastructure section – Computer hardware, software, internet etc.

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. This included monitoring of the STP plant service to check for any damage in the mechanical components. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the respective in-charge staff to follow up and complete the task at the earliest. The committee also reviewed the functioning of ASANA Mobile application.

In the meeting the major complaints received from various departments were also reviewed and forwarded to the respective in-charges.

The major complaints received were:

- CBCT Machine in the department of oral medicine and radiology is not working.
- Damage of floor tiles in some areas.


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Following members have attended the meeting:

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1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 5th March 2022 at 2.00 Pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section-Plumbing, Carpentering, Laboratory, Classroom, Seminar Hall, Library.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members.

In the meeting all the committee members discussed the problems received from the ASANA Mobile Application and discussed regarding the pending problems and instructed the respective in-charges to follow up and complete the task at the earliest.

The major complaints received were:

- Sumax Hydrosolder unit is not working department of orthodontics.
- Dewaxing unit in department of prosthodontics
- Damaged to certain sports equipment like nets, TT table, etc.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 4th December 2021 at 2.00 Pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of Sibar Institute of Dental Sciences held on 4th December 2021:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section-Plumbing, Carpentering, Laboratory, Classroom, Seminar Hall, Library.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent including the replacement of tiles in the minor operation theater.

In the meeting the major complaints received from the ASANA Mobile Application and various departments were also reviewed.

The major complaints received were:

- Request for servicing of gas line, Department of prosthodontics.
- Maintenance of cricket ground


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Meeting Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	LEAVE
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 4th September 2021 at 2.00 Pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of Sibar Institute of Dental Sciences held on 4th September 2021:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section

Minutes of the meeting:

Dr.T Krishna Mohan welcomed the members.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the committee members to follow up and complete the task at the earliest.

In the meeting the major complaints received from the ASANA Mobile Application were also reviewed and forwarded to the respective in-charges.

The major complaints received were:

- Request for replacement of damaged floor tiles in the Minor Operation Theater
- Tiles damage in the girls' hostel & library
- Damaged to volley ball and throwball courts due to rains.


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1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 12th June 2021 at 2.00 Pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 12th June 2021:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

It has been decided to condemn few non-functioning old equipment in the prosthodontic lab.

The major complaints received from the ASANA Mobile Application and from various departments were also reviewed and forwarded to concerned sections.

The major complaints received were:

- Ruynes Autoclave in the department of Conservative dentistry is not working.
- Acrylizers in prosthodontic department not working
- Water motor at sump was damaged
- Some dental stools were damaged


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Attendance :

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	LEAVE
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 6th March 2021 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 6th March 2021:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section-Plumbing, Carpentering, Laboratory, Classroom, Seminar Hall, Library.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting the major complaints received from the ASANA Mobile Application and from various departments were also reviewed and forwarded to concerned staff.

The major complaints received were:

- Some lockers in the department of oral and maxillofacial surgery were damaged.
- Die cutting machine in the department of prosthodontics is damaged and requested for the replacement of the new one.
- Hydraulic functioning of few dental chairs was not good.


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Following members have attended the meeting:

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1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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2020**



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Meeting conducted on 12th December 2020 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section-Plumbing, Carpentering, Laboratory, Classroom, Seminar Hall, Library.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received from ASANA Mobile Application and instructed the concerned staff to follow up and complete the task at the earliest.

The major complaints received were:

- Request for repair of water pipes, replacement of taps in different departments along with the hostels.
- Maintenance of few fans in the departments.


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Meeting Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	LEAVE
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 5th September 2020 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 5th September 2020:

- 1) Discussion on Electrical section- All Electrical Equipment
- 2) Discussion on Sports Section-Sports facility & Gymnasium
- 3) Discussion on Civil & Infrastructure Section

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee. The chairman informed the members about the inability to conduct the previous meeting due to COVID situation.


The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

Maintenance of the tanks and bunds by hiring contract workers was discussed and agreed upon by the committee members.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the respective in-charge staff to follow up and complete the task at the earliest.

The major complaints discussed were:

- Alan Cautery in the department of oral and maxillofacial surgery is not working
- Damage to some office tables and stools due to COVID sanitization protocols.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

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2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN

SIBAR INSTITUTE OF DENTAL SCIENCES
GUNTUR-522509, A.P., India.



SIBAR INSTITUTE OF DENTAL SCIENCES

RECOGNISED BY GOVERNMENT OF INDIA & DENTAL COUNCIL OF INDIA

No. V-12017/42/2000-PMS (DE)

AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 7th March 2020 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of Sibar Institute of Dental Sciences held on 7th March 2020:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section-Plumbing, Carpentering, Laboratory, Classroom, Seminar Hall, Library.
- 4) Discussion on IT infrastructure section- Computer hardware, software, internet etc.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received from the ASANA Mobile Application and instructed the respective in-charge staff to follow up and rectify them at the earliest.

The major complaint received was:

- Improper working of suction and coolant of dental chairs, Department of conservative dentistry and endodontics.


Dr. L. KRISHNA PRASAD
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No. V-12017/42/2000-PMS (DE)

AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN
SIBAR INSTITUTE OF DENTAL SCIENCES
GUNTUR-522509, A.P., India.

**MINUTES OF MEETINGS OF MAINTENANCE COMMITTEE
2019**



SIBAR INSTITUTE OF DENTAL SCIENCES

RECOGNISED BY GOVERNMENT OF INDIA & DENTAL COUNCIL OF INDIA

No. V-12017/42/2000-PMS (DE)

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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 14th December 2019 at 2.00 Pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 14th December 2019:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section.
- 4) Discussion on IT infrastructure section- Computer hardware, software, internet etc.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. This included monitoring of the repair and proper functioning of the motor that supplies water to the hostels. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting members reviewed the complaint registers from various departments and instructed the committee members to follow up and rectify them at the earliest.

The major complaints received were:

- Request for the servicing of Durr Vista Scan in the department of Conservative department.
- Few micromotors and acrylizers in the department of prosthodontics not functioning.


Dr. L. KRISHNA PRASAD
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 7th September 2019 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 7th September 2019:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section.
- 4) Discussion on IT infrastructure section.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the respective in-charge staff to follow up and complete the task at the earliest.

The major complaints received were:

- Water motor pump at the water reservoir is not functioning properly.
- Floor tiles in some departments were damaged.
- Water cooler in hostel is not functioning.


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AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Meeting Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. M. Manoj Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	LEAVE

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN

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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 1st June 2019 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 1st June 2019:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section.


Minutes of the meeting:

Chairman, Dr. T Krishna Mohan welcomed the members.

In the meeting all the committee members verified the complaint registers and instructed the concerned staff to follow up and complete the task at the earliest.

The major complaints received were:

- Malfunctioning of the dental chairs in the department of oral and maxillofacial surgery undergraduate department and requested for providing new dental chairs.
- The complaints regarding the hostel are also discussed and advised the members to follow up with the drainage complaint in the hostel.
- Few gym equipment were not properly functioning.


Dr. L. KRISHNA PRASAD
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 2nd March 2019 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section.
- 3) Discussion on IT infrastructure section.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the concerned staff to follow up and rectify them at the earliest.

The major complaints received were:

- Fumigators the department in the oral and maxillofacial surgery and implantology are not working.
- The complaints regarding the hostel are also discussed and advised the members to follow up and the major complaint received was mesh work repair in girl's hostel.
- Few monitors in the library are not working.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN
SIBAR INSTITUTE OF DENTAL SCIENCES
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**MINUTES OF MEETINGS OF MAINTENANCE COMMITTEE
2018**



SIBAR INSTITUTE OF DENTAL SCIENCES

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No. V-12017/42/2000-PMS (DE)

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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 15th December 2018 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 15th December 2018:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section.
- 4) Discussion on IT infrastructure section.

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members reviewed the complaint registers and instructed the committee members to follow up and complete the task at the earliest.

The major complaints received were

- Sanctions in the department of conservative dentistry not working.
- W & H Physio dispenser in the department of Implantology is not working properly.
- Autoclave in the department of Periodontics is not working properly.
- CPUs in few seminar halls not working.


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AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 8th September 2018 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 8th September 2018:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr.T. Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members reviewed the complaint registers from various departments regarding the pending problems and instructed the in-charge staff to follow up and complete the task at the earliest.

The major complaints received were:

- Request for pest control.
- Frequent interruption to internet facility.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 2nd June 2018 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 2nd June 2018:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Sports Section-Sports facility & Gymnasium.
- 3) Discussion on Civil & Infrastructure Section.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. Krishna Mohan, Chairman, Maintenance Committee.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the concerned staff to follow up and complete the task at the earliest.

The major complaints received were:

- Two model trimmers in the department of prosthodontics -UG lab are not working.
- Aluminum partition door in the department of orthodontics was damaged.
- Air compressor motor was not functioning.
- Gym equipment in boys' hostel needs maintenance.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Meeting attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Member	
4	Dr. K. Lakshmi Kanth	Member	
5	Mr. S.A. Sattar	Member	
6	Mr. Syed Mahaboob Irfan	Member	
7	Mr. Venkatesh	Member	
8	Mr. V Satish	Member	LEAVE
9	Mr. K Sudhakar	Member	
10	Mr. Y V Raju	Member	
11	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN

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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 7th March 2018 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 7th March 2018:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section.
- 3) Discussion on IT facilities

Minutes of the meeting:

Chairman, Dr. T Krishna Mohan started the meeting with a welcome note.

The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members which included pipeline repair to prevent water leakage. The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting all the committee members discussed the problems received and instructed the concerned staff to follow up and complete the task at the earliest.

In the meeting the major complaints received from various departments were also reviewed and forwarded to the respective in-charge staff.

The major complaints received were:

- Operating microscope in the department of conservative dentistry and endodontics is not working
- Curing units in the department of prosthodontics are not working.
- OT Lights in the department of oral and maxillofacial surgery was non functional.


Dr. L. KRISHNA PRASAD
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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Convenor	
4	Dr. K. Lakshmi Kanth	Convenor	
5	Mr. Syed Mahaboob Irfan	Member	
6	Mr. V Satish	Member	
7	Mr. Y V Raju	Member	
8	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN
SIBAR INSTITUTE OF DENTAL SCIENCES
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**MINUTES OF MEETINGS OF MAINTENANCE COMMITTEE
2017**



SIBAR INSTITUTE OF DENTAL SCIENCES

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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 8th December 2017 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 8th December 2017:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section.
- 3) Discussion on IT infrastructure section.

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

The recommendations made in the previous meeting were satisfactorily implemented to a large extent.

In the meeting the major complaints received from various departments were also reviewed and forwarded to the respective in-charge staff.

The major complaints were:

- Leakage in the water distribution pipeline to the hostels.
- CPU in the lecture hall was not functioning.
- Few fans required maintenance.


Dr. L. KRISHNA PRASAD
DEAN

SIBAR INSTITUTE OF DENTAL SCIENCES
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AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Convenor	
4	Dr. K. Lakshmi Kanth	Convenor	
5	Mr. Syed Mahaboob Irfan	Member	
6	Mr. V Satish	Member	
7	Mr. Y V Raju	Member	
8	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN
SIBAR INSTITUTE OF DENTAL SCIENCES
GUNTUR-522509, A.P., India.



SIBAR INSTITUTE OF DENTAL SCIENCES

RECOGNISED BY GOVERNMENT OF INDIA & DENTAL COUNCIL OF INDIA

No. V-12017/42/2000-PMS (DE)

AFFILIATED TO DR. N.T.R. UNIVERSITY OF HEALTH SCIENCES, A.P.

Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 1st September 2017 at 2.00 pm

VENUE : SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following was the agenda for the meeting of the maintenance committee of SIBAR Institute of Dental Sciences held on 1st September 2017:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section.
- 3) Discussion on IT infrastructure section.

Minutes of the meeting:

The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.


The resolution of complaints from the previous meeting was inquired upon and some had been verified personally by the committee members.

In the meeting, committee members reviewed the complaints registers and instructed the concerned staff to follow up and complete the task at the earliest.

In the meeting the major complaints received from various departments were also reviewed and forwarded to the respective members

The major complaints received were:

- AC not working in ceramic lab, Department of prosthodontics.
- The complaints regarding the hostel are also discussed.
- The work station in O.T. needs maintenance.


Dr. L. KRISHNA PRASAD
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Following members have attended the meeting:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Convenor	
4	Dr. K. Lakshmi Kanth	Convenor	
5	Mr. Syed Mahaboob Irfan	Member	
6	Mr. V Satish	Member	
7	Mr. Y V Raju	Member	
8	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
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MEETING OF THE MAINTENANCE COMMITTEE

Meeting conducted on 7th June 2017 at 2.00 pm

VENUE: SEMINAR HALL – DEPT. OF ORAL & MAXILLOFACIAL SURGERY

Agenda:

The following were the agenda for the meeting of the maintenance committee of Sibar Institute of Dental Sciences held on 7th June 2017:

- 1) Discussion on Electrical section- All Electrical Equipment.
- 2) Discussion on Civil & Infrastructure Section
- 3) Discussion on IT infrastructure section.

Minutes of the meeting:


The meeting of the maintenance committee was commenced with a welcome note by Dr. T Krishna Mohan, Chairman, Maintenance Committee.

In the meeting all the committee members discussed the problems received and discussed regarding the pending problems and instructed the concerned staff to follow up and complete the task at the earliest.

Periodical inspection and checking of water supply mains were discussed to control water wastage.

The major complaints received were:

- Few equipment in the department of prosthodontics like acrylizers, model trimmer, dewaxing unit, burnout furnace, etc. not working.
- Suction units in the department of oral & maxillofacial surgery
- Drainage block in the girls' hostel.


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Takkellapadu, GUNTUR -522 509, ANDHRA PRADESH.

Attendance:

S. No	Name of the member	Designation	Signature
1	Dr. T. Krishna Mohan	Chairman	
2	Dr. B. Nagesh	Convenor	
3	Dr. K Phani Kumar	Convenor	
4	Dr. K. Lakshmi Kanth	Convenor	
5	Mr. Syed Mahaboob Irfan	Member	LEAVE
6	Mr. V Satish	Member	
7	Mr. Y V Raju	Member	
8	Mr. K Kishore Babu	Member	

Signature of the Chairman

Dr. L. KRISHNA PRASAD
DEAN

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